

**SHIKSHAN MAHARSHI DADASAHEB RAWAL GOVERNMENT POLYTECHNIC, DHULE.**



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GPD/CS/Prin. Toner Refill/ AMC/2019-20/EXT-1/2292 Dr:-

EXTENSION IN DATE OF ACCEPTANCE OF QUOTATION.

18 SEP 2019

Extension 1

Due to in-sufficient number of offers received in response to this office's Quotation Enquiry No:GPD/CS/PRIN.TONER-REFILL/AMC/2019-20/2048 DT:- 27.08.2019 the said enquiry is hereby given First Extension till 25<sup>TH</sup> September,2019 for submission of offers.

Sealed quotations are invited from authorized suppliers for the Annual contract for printer toner refilling for this institute. The quotation must be submitted along with necessary supporting documents as mentioned below in sealed envelope and submitted to this office on or before the prescribed time and date mentioned in this extension in date of acceptance of quotation.

Table showing schedule of dates of extension

S.No	Enquiry Number	Particulars	DATE OF EXTENSION FOR ACCEPTANCE OF SEALED QUOTATIONS	DATE OF OPENING	REMARK
1	GPD/CS/PRIN.TONER-REFILL/AMC/2019-20/2048 DT:- 27.08.2019	ANNUAL CONTRACT FOR PRINTER TONER REFILLING	25.09.2019	26.09.2019	QUOTATIONS RECEIVED AFTER EXTENDED DUE DATE AS MENTIONED WILL NOT BE ACCEPTED

In connection to this, some quotations are received to this institute , if the suppliers wants they can Resubmit the same

**IT IS REQUESTED TO ALL CONCERNS TO TAKE NOTE OF THIS CHANGE .**

**TERMS AND CONDITIONS FOR ANNUAL CONTRACT PRINTER TONER CARTRIDGE REFILLING.**

- 1. Enclosure of Firm's Registration Certificate, GST registration certificate/acknowledgement copy and PAN card copy along with your quotation are mandatory .**
2. Quotations received after the due date shall not be entertained.
3. Quotation should be prominently marked with complete official rubber stamp and address along with terms and conditions of annual contract
4. Quotations with Corrections / overwriting etc shall not be entertained.
5. Quotation sent via email shall not be accepted
6. The quality of the toner cartridge must be superior.
7. The Prices quoted must be inclusive of toner cartridge refill, Labour charges and Goods and Service Tax.
8. Rates must be valid for one year from the date of confirmation letter.
9. You may depute your representative on opening date of quotations as mentioned above , later no dispute shall be entertained thereafter by this institute for quotation opening procedure and the same shall be opened before the institutes purchase committee members, this shall please be noted.

10. The offer will be given initially for one year, and can be extended on existing terms for another one year on satisfactory performance basis.
11. If service not found satisfactory or violation of terms & condition of annual contract, services will be terminated by a written letter by the Principal, Shikshan Maharshi Dadasaheb Rawal Government Polytechnic, Dhule.
12. The contractor shall be responsible for refilling toner cartridges of all available Printers in this institute. Necessary and sufficient toner refill packs must be kept ready .
13. Calls should be attended immediately for refilling of toner cartridges whenever called for.
14. In case of printer toner is not refilled into order within stipulated time ,standby Printer is to be provided in order to ensure smooth functioning of the institute and if Call not attended within the stipulated period , penalty of Rs.200/- ( two hundred only) per printer toner cartridge refilling will be deducted from your bill.
15. No advance payment with the order will be made. Every case will be taken to clear up the bills in a least possible period
16. Please note that Maintenance /repair etc of the printers are not included in this Annual contract .
17. TDS amount shall be deducted as per government rule by account section, Govt.Polytechnic Dhule .
18. Payment shall be made quarterly upon compliance of the terms and conditions of the contract and satisfactory services. Bills are therefore, to be submitted quarterly for payment subject to deduction of Income tax.
19. The party will have to put on record "PRINTER TONER CARTRIDGE REFILLING Report " from the user along with invoice.
20. If service not found satisfactory or violation of terms & condition of contract, services shall be terminated by a written letter from this institute , this may please be noted.
21. The payment procedure shall be as per Government procedure via CMP procedure subject to submission of original cancelled cheque , Xerox copy of PAN card and Pass book to Accounts section of this institute vide confirm purchase order by this institute .
22. **The Principal , Shikshan Maharshi Dadasaheb Rawal Government Polytechnic, Dhule reserves the right to reject all or any of the quotations, without assigning any reason for the same .**



( Dr. R.G.Wadekar)  
PRINCIPAL

SHIKSHAN MAHARSHI DADASAHEB RAWAL  
GOVT.POLYTECHNIC,DHULE

COPY SUBMITTED TO :-

1. HON.DIRECTOR ,DIRECTORATE OF TECHNICAL EDUCATION – FOR INFORMATION ,PLEASE  
IT IS REQUESTED TO DO NEEDFUL FOR UPLOADING THE SAID SCHEDULE OF DATES OF EXTENSION ON OFFICIAL WEBSITE OF HON DIRECTOR ,TEHCNNICAL EDUCATION MUMBAI (M.S)
2. HON. JOINT DIRECTORATE OF TECHNICAL EDUCATION NASHIK REGION – FOR INFORMATION PLEASE . IT IS REQUESTED TO DO NEEDFUL FOR UPLOADING THE SAID SCHEDULE OF DATES OF EXTENSION ON OFFICIAL WEBSITE OF HON JOINT DIRECTOR ,TEHCNNICAL EDUCATION,NASHIK
3. COMPUTER DEPARTMENT SHIKSHAN MAHARSHI DADASAHEB RAWAL GOVT.POLYTECHNIC,DHULE -FOR UPLOADING ON INSTITUTES WEBSITE WITH IMMEDIATE EFFECT.
4. OFFICE SECTION, SHIKSHAN MAHARSHI DADASAHEB RAWAL:- INSTITUTE NOTICE BOARD FOR DISPLAY