



महाराष्ट्र राज्य तंत्र शिक्षण मंडळ

(स्वायत्त) (ISO: ९००१:२०१५)

(ISO/IES: २७००१-२०१३)

शासकीय तंत्रनिकेतन इमारत, चौथा मजला, ४९, खेरवाडी, बांद्रा (पूर्व), मुंबई - ४०० ०५१.

दूरध्वनी क्र.: ०२२-६२५४२१००/१६२/१५१

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दिनांक: 5 JUL 2023

परिपत्रक

कालमर्यादित (१०/०७/२०२३)

विषय : 'शिका व कमवा' ह्या उपक्रमांतर्गत इच्छुक संस्थांना मान्यता देणे व अभ्यासक्रम राबविणे ह्या करीता तयार करण्यात आलेल्या सर्वकष धोरणाच्या मसुद्यावर सूचना मागविणेबाबत.

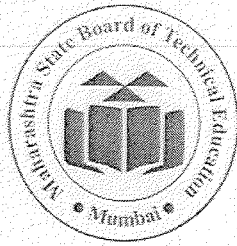
उगरोक्त विषयाबाबत शासनाने 'शिका व कमवा' या उपक्रमाची उपयुक्तता विचारात घेता राज्यातील इच्छुक संस्थांना सदर उपक्रमामध्ये सहभागी होता यावे याकरीता मंडळ स्तरावर सर्वकष धोरण तयार करणेबाबत निर्देशित केले होते. सदर निर्देशांस अनुसरून मंडळ स्तरावर तयार केलेला सर्वकष धोरणांचा मसुदा मान्यतेकरीता मा. संचालक, तंत्रशिक्षण संचालनालय, मुंबई यांचे मार्फत शासनाकडे सादर करण्यात आला होता. शासनाने दि.२७.०२.२०२३ रोजीच्या पत्रान्वये सादर केलेल्या धोरणास जाहीर प्रसिध्दी देवून इच्छुक संस्थांकडून त्याबाबत सूचना मागविण्यात याव्यात जेणेकरून याबाबत सर्वसमावेशक आणि Realistic धोरण अंतिम करण्यात येतील असे कळविले आहे.

शिका व कमवा उपक्रमांकरीता तयार करण्यात आलेल्या धोरणांचा मसुदा सोबत जोडला असून राज्यातील इच्छुक संस्थांना सदर धोरणांबाबत काही सुचना करावयाच्या असल्यास, त्या सूचना सोबत जोडलेल्या विहित नमुन्यामध्ये मंडळास दि.१०/०७/२०२३ पर्यंत aabhandakkar@msbte.com ह्या ई-मेल वर पाठवाव्यात.

(प्रमोद नाईक)

संचालक,

महाराष्ट्र राज्य तंत्र शिक्षण मंडळ, मुंबई.



Learn while Earn Scheme: Policy document

Preamble:

In accordance with the Prime Ministers National Skill Development Mission and to cater increasing demand of skilled human resources in the Industry, MSBTE has developed curriculum for Industry Oriented skilled based short term State Government approved diploma courses with help of Industry experts. There is also nationwide problem of huge dropouts after matriculation due to socio economic conditions in the community, lack of awareness due to limited access to information and low accessibility of technical education in rural areas and small towns. Due to this gross enrolment ratio is also less. To overcome these problems, MSBTE has developed a unique and innovative scheme namely, Learn while Earn Scheme. Under this scheme less privileged eligible youths shall get an opportunity to pursue their education while they work.

Objective:

1. Provide opportunity to students from poor family to learn while earn
2. Reduce shortage of skilled manpower faced by Industry to some extent
3. Provide skilled manpower to industry implementing the scheme
4. Facilitate government to achieve target of National Skill Development program of Government of India
5. Provide avenues for upgradation of skills to employees in Industry

Salient Features:

1. Direct Industry involvement in technical education.
2. Facility of On Job Training
3. Selected students shall avail fees and/or stipend, facilities from Industry.

1. Application Procedure:

- The Institute has to make a prescribed application in prescribed format. After submission of a prescribed application form, the Institute will have to pay a Rs. 25,000/ per course per Industry (courses with nomenclature other than AICTE) in form of demand draft from nationalised bank in favour of Secretary, MSBTE, Mumbai within stipulated time limit as a processing fee.
- The received applications will be evaluated as per essential and evaluation criteria as mentioned in Section 2. The local enquiry committee appointed by MSBTE will visit the institute for physical verification and correctness of the information submitted in the application. The institute will have to produce the necessary documents in support of it to

the local enquiry committee. The Applicant who secures 75 or more marks out of 100 in the Evaluation Criteria shall only be considered for further process. The Applicant who secures less than 75 marks in the Evaluation Criteria will be rejected. The committee report will be put up in Governing Board meeting for recommendation. After recommendation of Governing Board, the proposal will be submitted to Government of Maharashtra for its approval.

- The applicant shall be allowed for Learn while Earn Scheme after the approval received from Government of Maharashtra and accordingly it will be implemented by the institute.

2. Criteria for grant of Learn while Earn Scheme:

2.1 Essential Criteria:

The Applicant should fulfil all the following criteria independently, as on the date of submission of Proposal.

Sr. No.	Criteria	Documents to be submitted
1	<p>The Applicant should be a registered company under the Indian Companies Act, 1956 or the Indian Companies Act, 2013 or Limited Liability Partnership Firm registered under Limited Liability Partnership Firm Act 2008 or any amendments thereafter or a Society/ Trust registered under Registration Act, 1860 or the Act, 1882 and or any other applicable statute conforming to the rules laid down by the concerned State Government,</p> <p>and</p> <p>Registered with the GST Authorities</p> <p>The Applicant should have registered offices in Maharashtra and should be in existence for at least last 5 years, as on Proposal submission date</p>	<ul style="list-style-type: none"> • Copy of Certificate of Incorporation issued by Registrar of Companies. • In case of Trust/ Society, Valid Registration of respective Government Departments, Or proof of application for revalidation • PAN/TAN copy as documentary proof • GST Registration Certificate
2	<p>Applicant should have experience of establishing / operating and maintenance of minimum 5 Learn while Earn Centres in last Five years of operations with at least two Non-AICTE courses in each center.</p>	<p>MoU/ Contract Copy and Work order for Learn while Earn Centre establishment/operation and any proof or certification from appropriate authority confirming operation.</p>

3	The Applicant should have experience of providing training to at least 500 trainees (cumulative) under Learn while Earn Scheme in last five years of operations.	Self-declaration and/or related documents
4	The Applicant should have experience of providing placement to at least 200 trainees (cumulative) under Learn while Earn Scheme in last five years of operations.	Self-declaration/Placement and/or related documents like udyam registration for self-employment, etc.
5	The Applicant should have average annual turnover of minimum INR 2 Crore from Learn while Earn Scheme during last 3 financial years.	CA Certificate depicting turnover of last 3 financial years from Learn while Earn Scheme
6	The Applicant should have minimum 20 Faculty/Staff on contract or on permanent basis.	Certificate on Letter head of the organization duly signed by the HR head of the organization along with the list of work force with name, designation, date of joining, qualification, experience, nature of appointment-contractual/permanent, etc.
7	Applicant should have signed minimum 10 MOU with Industry for Learn while Earn Scheme in last Five years of operations. Industry shall be / have a) At least 10 years old. b) Turnover not less than INR 20 crores. c) At least 50 employees on role of the Industry. d) A conference / Seminar hall of at least 50 m ² area and having suitable facility for on job training.	MoU/ Contract Copy for Learn while Earn Scheme and any proof or certification from appropriate authority confirming operation.
8	The Applicant shall not be under a declaration of ineligibility / banned / blacklisted by any State or Central Government / any other Government institutions in India for any reason as on last date of submission of the proposal.	Declaration by authorized signatory of the Applicant

2.2 Evaluation Criteria

The Applicant who secures 75 or more marks out of 100 in the Evaluation Criteria shall only be considered for further process. The Applicant who secures less than 75 marks in the Evaluation Criteria will be rejected.

Sr. No.	Evaluation Criteria	Marks	Maximum Marks
1	Applicant should have experience of establishing / operating and maintenance of minimum 5 Learn while Earn Centres in last Five years of operations with at least two Non-AICTE courses in each centre.		20
	More than 5 and up to 10	15	
	More than 10	20	
2	The Applicant should have experience of providing training to at least 500 trainees (cumulative) under Learn while Earn Scheme in last five years of operations.		20
	More than 500 and up to 1000 trainees	15	
	More than 1000	20	
3	The Applicant should have experience of providing training and placement to at least 200 trainees (cumulative) under Learn while Earn Scheme in last five years of operations.		15
	More than 200 and up to 400 trainees	10	
	More than 400	15	
4	The Applicant should have average turnover of minimum INR 2 Crore from Learn while Earn Scheme during last 3 financial years.		15
	More than 2 crore and up to 4 crore	10	
	More than 4 crore	15	
5	The Applicant should have minimum 20 Faculty/Staff on contract or on permanent basis.		15
	More than 20 and up to 40	10	

	More than 40	15	
6	Applicant should have signed minimum 10 MOU with Industry for Learn while Earn Scheme in last Five years of operations. Industry shall be / have a) At least 10 years old. b) Turnover not less that INR 20 crores. c) At least 50 employees on role of the Industry. d) A conference / Seminar hall of at least 50 m ² area and having suitable facility for on job training.		15
	More than 10 and up to 20	10	
	More than 20	15	
	Total		100

3. Roles and Responsibilities:

Industry:

1. To select eligible candidates for Learn while Earn Scheme
2. To provide on job training to students of the applicant under Learn while Earn Scheme
3. To provide required infrastructure/space to conduct the classroom training within Industry premises. Theory portion shall be taught in Industry by the Faculty appointed by Applicant.
4. To provide canteen, transport, insurance, medical and other facility as per industry rules to the students of Learn while Earn Scheme
5. To pay monthly stipend to the student and all other expenses including enrolment fee, examination fee, etc.,
6. To allow and facilitate the student to appear for the examination as per the rules and regulations of MSBTE.
7. To provide the Notice Board for the applicant for regular notices and information to the students to be displayed

Applicant:

1. To interact with industries, understand their needs and accordingly place the student of applicant for On-the-Job training under the Learn while Earn Scheme.
2. To provide expertize to MSBTE for development of curriculum for the required courses.
3. To admit eligible student enrolled under Apprentice Act 1961, and to fill up the enrolment and examination and other forms of MSBTE with necessary details along with requisite

- fees. To submit the same to MSBTE for enrolment and complete all relevant formalities required as per MSBTE norms
4. To organise classroom teaching for such students and arrange their Practical's, Training, Project work, etc., to complete the term work as per MSBTE norms in MSBTE affiliated institute where relevant infrastructure is available. Applicant shall pay the related expenses to the Institute, for utilisation of the infrastructure.
 5. To appoint Faculty as per guidelines prescribed for conventional short term Diploma program.
 6. To organise the teaching Faculty for the students under the scheme in accordance with the norms laid down by MSBTE and also to preserve the academic record of the student.
 7. To bear the recurring and non-recurring expenditure including the salary and other perks to the faculty/employees.
 8. To enter in to the necessary tie ups with MSBTE affiliated nearby Government or Aided Polytechnic as approved by MSBTE, for availability of Laboratory to conduct Practical's and examination (theory and practical) on cost basis in consultation with MSBTE.
 9. To coordinate the completion of all the academic activities of the students as per academic norms and academic calendar declared by MSBTE.
 10. To pay the MSBTE the Affiliation, Examination and any other fees as declared by MSBTE from time to time in stipulated time period and as per academic calendar. In case of delay, fine levied by MSBTE is to be paid by applicant, within stipulated time frame. Applicant shall have to pay all types of fees even after closure of course so far as enrolled students are learning in the industry
 11. To take necessary disciplinary action against the students with help of industry in case of Misconduct and Misbehaviour. All examinations rules and regulations shall be applicable to the students under Learn while Earn Scheme
 12. To maintain all academic related record of the students. Applicant has to fill necessary information as per schedule declared by MSBTE for Academic Monitoring.
 13. To impart the necessary guidance to the selected students for undergoing the training.
 14. To sign tripartite MOU between MSBTE, Industry and Applicant. Separate MOU for every individual industry shall be necessary
 15. To have minimum Office space of 150 Sq. m, Classroom of 80 sq. m per identified course, Laboratory of 80 sq. m per course, Library of 100 sq. m with other essential facilities.

MSBTE:

1. To decide programmes and its duration to cater the needs of the candidates as per the requirements of the Industry.
2. Develop the skill base curriculum to be used specifically for the students enrolled with MSBTE as per the requirement of industry from time to time by involving experts from specific industry.
3. To declare academic calendar and examination Time Table.
4. Conducting examination for evaluation of performance of students under Learn while Earn Scheme at the MSBTE designated examination/assessment centre.
5. To enrol the students twice a year as per MSBTE calendar
6. To exercise academic control over the activities through external academic monitoring. To assign committee to visit industry and institute where classroom teaching and laboratory practicals are being performed as a part of academic monitoring.
7. To take necessary action as per rules, if there is any breach of any rules and regulation.
8. To adopt procedure as mentioned at CHAPTER IV PERMISSION, AFFILIATION of MAHARASHTRA ACT No. XXXVIII OF 1997 for Conditions of affiliation, Procedure for permission, Procedure for affiliation, Continuation of affiliation, Extension of affiliation, Inspection of institutions and report, Withdrawal of affiliation or recognition, etc.,

4. Application Form for Conduction of Courses Under Learn while Earn Scheme

To,
Secretary,
MSBTE, Mumbai

Sub- Application for conduction of courses under 'Learn while Earn Scheme.

I(Name & Designation), undersigned, hereby submit the following information for conduction of courses under Learn while Earn Scheme.

1. Name of company / Trust:
2. Address of company / Trust:
3. Members of trust / directors of Company:

Sr. No	Name	Education	Designation

4. Contact Person Details: (Secretary / Director)

Name:

Contact No:

E-mail:

5. Year of Establishment of Company/Trust:
6. PAN/TAN number:
7. GST registration number:
8. Establishment/Operation and maintenance of courses under Learn while Earn scheme in last five years of operations:

Sr. no	Name of course	Duration	Location	Approving Authority/ University/Board	GR no / letter no

9. Number of students trained & placed under Learn while Earn scheme in last five years of operations:

Sr. No	Course Name	No. of students trained	No. of students Placed

10. Average annual turnover from Learn while Earn scheme in during last three financial years:

Sr. No	Financial year	Annual turnover from Learn while Earn scheme	Average annual turn over

11. Number of Faculty/Staff on contract or on permanent basis for Learn while Earn scheme:

Sr. No	Name of Faculty/Staff	Contract /permanent	Educational Qualification	Date of joining

12. Number of MoU' s made with industry for implementation of Learn while Earn scheme in last five years of operations:

Sr. No	Name of Industry	Diploma Courses (Nomenclature other than AICTE)	Location	MoU Duration

13. Diploma Courses (Nomenclature other than AICTE) proposed to be conducted under Learn while Earn scheme:

Sr. No	Name of course	Duration	Proposed Intake

14. MoU, if any, with industry for proposed courses under Learn while Earn scheme:

Sr. No	Name of the Industry	Course Name	Location	Duration of MoU

15. Stipend offered by company:

Sr. No	Name of Industry	Amount in Rs.

16. Infrastructure / space available with Company/Trust/Society:

- a. Number of Classrooms (size in sq. feet)
- b. Number of Laboratory (size in sq. feet)
- c. Office space size in sq. Feet
- d. Other

The above information provided by me is true and correct to the best of my knowledge. I know that, if the information, at any stage, is found incorrect, the said application will not be processed and shall be rejected.

(Signature of Authorized Officer of the organization)

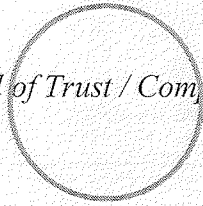
Name of Authorized Signatory.....

Name of Organization

Date.....

Contact details.....

Seal of Trust / Company



प्रपत्र-

“शिका व कमवा” ह्या उपक्रमांकरीता तयार करण्यात आलेल्या सर्वकष धोरणाच्या मसुद्यावर सुचना मागविण्याकरीताचा नमुना.

नाव व पत्ता :

इमेल आयडी:

फोन नं./ मोबाईल नं.:

धोरणातील मुद्दा क्र.	सध्याची तरतूद	तरतूदीमधील सुचवावयाचे बदल/ सुचना आवश्यक त्या कारणाममांसह

नाव :

पदनाम :

सही :